

**BOARD OF COUNTY COMMISSIONER'S
AGENDA**

May 31, 2011

9:00 A.M.

REGULAR MEETING

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of May 23, 2011.
- E. Bid Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
 - 1. Accept, Award and/or Reject, County Bid #BE-1506 – One-Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2011 through June 30, 2012.
- F. Old Business:
 - 1. Award and/or Reject, County Bid #HWY-1505 – Four-Months (4) Non-Encumbered Contract to provide Material and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from June 10, 2011 through October 9, 2011.
 - 2. Discussion, Consideration and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.
 - 3. Discussion, Consideration and/or Action regarding the amended application for permit to use County Right-of-Way of Orca Production Company, LLC for the installation of an 8-inch poly disposal pipeline along the following described route: NE corner of Lot 1 Sec 1, T8N, R1E, on the West side of 192 Ave SE County Road Right of Way at the intersection with E. Lindsey Street: thence N and E across the 192nd Ave SE and E Lindsey Street intersection to the E side of the 192nd Ave SE County Road Right of Way; thence N approx. 1 mile paralleling 192nd Ave SE on the E side of the County Road Right-of Way to the intersection of 192nd Ave SE and Alameda Street; thence N and W across the Alameda Street and 192nd Avenue Intersection to the end point located in the County Road Right of Way on the W side of 192nd Ave SE, in the SE/4 of the SE/4, of the SE/4 of Section 26, T9N, R1E, Cleveland County, located in Cleveland County District #2.

G. Items of Business:

1. Discussion, Consideration and/or Action to approve the Contract between the Cleveland County Election Board and Eureka Water Company for Bottle Water for the monthly amount of \$9.25 and for 5-Gallon Bottles at \$6.45 each. The term will be from May 18, 2011 through May 17, 2012.
2. Discussion, Consideration and/or Action to approve the Juvenile Detention Services Contract between the Cleveland County Board of County Commissioners and Texas County Juvenile Detention from July 1, 2011 through June 30, 2012 for the amount of \$29.36 per day per child.
3. Discussion, Consideration and/or Action to approve the Juvenile Detention Services Contract between the Cleveland County Board of County Commissioners and Sac and Fax Nation Juvenile Detention from July 1, 2011 through June 30, 2012 for the amount of \$21.11 per day per child.
4. Discussion, Consideration and/or Action to approve the Juvenile Detention Services Contract between the Cleveland County Board of County Commissioners and Canadian County Juvenile Detention from July 1, 2011 through June 30, 2012 for the amount of \$19.31 per day per child.
5. Discussion, Consideration and/or Action to approve the Contract between the Cleveland County Health Department and Norman Public Schools to provide instructional services for children enrolled in the Early Foundations program for the Norman Public Schools. The Cleveland County Health Department will bill Norman Public Schools at a rate of \$10.00 per hour for services and a travel rate of \$0.51 per mile for travel related training for one instructional assistant. Travel costs shall not exceed those authorized by the State Travel Reimbursement Act. The contract will not exceed \$10,600.00 for the year beginning on July 1, 2011 and terminating on June 30, 2012.
6. Discussion, Consideration and/or Action to approve the Contract between the Cleveland County Health Department and Lacey Mehmood for services as a teaching assistant for the Early Foundations Replication Project from May 24, 2011 to June 30, 2011. The Cleveland County Health Department will pay \$10.00 per hour for teaching assistant services and \$0.51 per mile as per the State Travel Reimbursement Act not to exceed \$1004.00.
7. Discussion, Consideration and/or Action to approve the Renewal Agreement between the Cleveland County Treasurer and Neopost USA, Inc. for maintenance for a Digital Postal Meter, model IJ65BAI at a annual rate of \$600.00 to be billed quarterly. The term of the agreement shall be for one-year (1) with the option to renew one (1) consecutive year starting July 1, 2011 through June 30, 2012.
8. Discussion, Consideration and/or Action to approve the Renewal Agreement between the Cleveland County Treasurer and A.E. C. Solutions for maintenance for the Jantek Time Clock System for the annual amount of \$500.00. The term of the agreement shall be from July 1, 2011 through June 30, 2012.

9. Discussion, Consideration and/or Action to approve the Renewal Agreement between the Cleveland County Treasurer and Black Mesa Security for maintenance for the Insulated Fire Vault Door and a Knight TL-30 Safe, model #7334, for the annual amount of \$375.00. The term of the agreement shall be from July 1, 2011 through June 30, 2012.
10. Discussion, Consideration and/or Action to approve the Renewal Agreement between the Cleveland County Treasurer and Central Business Machines & Systems for maintenance for twenty-three (23) Epson TM-H6000 III Validator Printers for the annual amount of \$1995.00. The term of the agreement shall be from July 1, 2011 through June 30, 2012.
11. Discussion, Consideration and/or Action to approve the Renewal Agreement between the Cleveland County Treasurer and Central Business Machines & Systems for maintenance for Cannon CR-180 Document Scanner for the annual amount of \$395.00. The term of the agreement shall be from July 1, 2011 through June 30, 2012.
12. Discussion, Consideration, and/or Action to Approve the Renewal Copier Maintenance Agreement between the Cleveland County Treasurer and Sooner Copy Machines, Inc. for:
 - a. Seven (7)-each Sharp AR-M455 with a per copy charge of \$0.0075 for black/white.
 - b. Eight (8)-each Sharp AR-MX4501 with a per copy charge of \$0.0075 for black/white and \$.07 for color.
 - c. One (1)-each Sharp AR-P450 with a per copy charge of \$0.0075 for black/white.
 - d. One (1)-each Sharp AR-BC260 with a per copy charge of \$0.0095 for black/white and \$0.08 for color.
 - e. One (1)-each Hewlett Packard 4250 with a per copy charge of \$0.05.
 - f. One (1)-each Destroyit Shredder 4003 with a monthly service charge of \$16.95.The term of the agreement term shall be from July 1, 2011 through June 30, 2012.
13. Discussion, Consideration, and/or Action to approve the Annual Maintenance Agreement and Schedule between the Cleveland County Treasurer and Manatron, Inc. for Core Tax Application Software. The term of the agreement shall be from July 1, 2011 through June 30, 2012, with service fees as follows:
 - a. Dell PE2800 Server with Monitor - Support \$4,354.84
 - b. Total Annual Software Support - \$124,638.25
 - c. Total Annual Administration Services - \$13,562.01
14. Discussion, Consideration, and/or Action to approve the Maintenance Agreement between the Cleveland County Treasurer and General Mailing Equipment. The term of the agreement shall be from July 1, 2011 through June 30, 2012 for the following:
 - a. Omaton Letter Opener, Model #3050 S/N #020062 @ \$320.00 per year
 - b. Table Top Conveyor, Model #KBS-2, S/N #41406 @ \$110.00 per year.

15. Discussion, Consideration, and/or Action to approve the Renewal Maintenance Agreement between Cleveland County Treasurer and Business Imaging Systems, Inc., for Software Maintenance on Kofax Ascent Capture 300K, A2IA Software, Application Xtender, Kofax Ascent Capture 25K, (2) MasterScan Desktop, MasterScan Media, SQL Server 2000 CAL, and (2) VRS Pro Scanners License and On-Site Support for Annual Software Assurance for a total of \$12,287.66. Hardware Maintenance on (2) DR-3080C Scanners, DR-5020, CR-180 Check Transport, Dell Server, SCSI Cards and Cables for a total of \$2,38.00. Total Annual Maintenance \$14,425.66. The term of the agreement shall be from July 1, 2011 through June 30, 2012.

16. Discussion, Consideration, and/or Action regarding approval of amended application to FEMA for Hazard Mitigation Grant.

17. Discussion, Consideration, and/ or Action regarding payment of Invoice #3, #4, #5, #6, #7 & #10 from Collins, Zorn, and Wagner, P.C. totaling \$2,668.18 in the matter of Sherry Beaver, et al vs. Cleveland County, Case #2004-10118X.

18. Discussion, Consideration, and/or Action to approve the Resolutions for Disposing of Equipment as follows:

Sheriff’s Office:

- a. #B331-0198 Suzuki Motorcycle – declared surplus & to be sold in auction.

Building Maintenance Department:

- a. SM430-003 John Deere Lawn Tractor – to be junked.

19. Discussion, Consideration, and/or Action on approving a Resolution to display the National Motto in County Office’s.

20. Approve the following Cash Fund Appropriation:

- a. DA Incarceration Cost Fund \$ 1,113.42
- b. First Choice Recovery \$ 1,000.00

21. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0205 – F2	11-0112 – T2A
11-0221 – HR2	11-0321 – T2A
11-2843 – F2	11-0327 – T2A
11-3670 – F2	11-3650 – T2A
11-3980 – F2	11-4024 – T2A
11-4616 – F2	11-4033 – T2A
11-4856 – SM2	11-4105 – T2A
11-5192 – SM2	11-4476 – T2A
	11-4574 – T2A
11-3768 – CFBJ2	
	11-0491 – FF2
	11-1385 – FF2
	11-2577 – FF2

22. Approve the following Blanket Purchase Orders submitted from the following Departments:

a. District #1 Warehouse:		
11-5469 – T2A	Bruckner’s Truck Sales, Inc.	\$5,744.37
b. District #3 Warehouse:		
11-5476 – T2A	Vulcan Signs	\$ 500.00
11-5482 – T2A	Clark Oil Distributors, Inc.	\$ 500.00
c. County Clerk:		
11-5449 – F2	Copelin’s Office Supply	\$1,500.00
d. County Commissioner’s Office:		
11-5448 – D2	Copelin’s Office Supply	\$ 500.00

23. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 10/11</u>	
a. General Fund	\$ 122,445.46
b. Highway Fund	153,959.43
c. Health Fund	181,178.03
d. Sheriff Courthouse Security Fund	307.42
e. Sheriff Jail Fund	11,717.31
f. Sheriff Property Forfeiture Fund	103.50
g. SCA2010 Grant Fund	291.73
h. Treasurer’s Sales Tax Fund	592,076.36
i. Drug Court Revolving Adult Fund	1,082.11
j. County Clerk Preservation Fund	5,971.00
k. Assessor Revolving Fund	6,658.86
l. Fair Board Fund	2,383.95

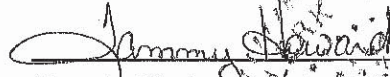
H. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

I. Miscellaneous Discussion.

J. Adjourn.

05-27-11 A08:33 RCVD
Date & Time Posted: _____


County Clerk

